

# Gordon Robertson Beauty Academy Governing Board



LESTER B. PEARSON  
Gordon Robertson Beauty Academy

Wednesday, 20 April 2022, 3:45PM

On Zoom

## Minutes

**Attendance:** Marilyn MacLean, Linda Berardinucci, Camille Jeanneau, Puneet Bhandal, Carole St-Pierre, Samar Abboud, Pamela Bachner, Vanya De Andrade, Karina Geoffroy, Claudine Turnbull, Viviane Schami.

**Regrets:** Manon St. Onge, Cynthia Doucet, Mike Besner

**1. Call to Order**

Marilyn called the meeting to order at 3:49

**2. Election of Secretary**

Samar nominated Pamela Bachner as secretary.  
Pamela accepted. All in favour.

**3. Approval of the agenda**

With the addition of the following to Other Business:

- a) Graduation
- b) Next Governing Board meeting

Moved to approve: Pam

Seconded: Samar

All in favour.

**4. Approval of the minutes of 16 February 2022 Governing Board meeting**

No modifications.

Moved to approve: Vanya

Seconded: Linda

All in favour.

**5. Business arising from the minutes**

**a) SPVM Entente**

Claudine has not heard back from SPVM, waiting to hear back from the replacement officer.

**b) Increasing Clientele through Partnerships with Residences**

Claudine will discuss with Viviane regarding setting up connections with residences for next year, starting with Villa Beaurepaire. Due to COVID this might need to be delayed further.

**c) 3-day "Boot Camp" cutting Workshop**

Cynthia, Vanya and Sylvie will attend a three day "Boot camp" workshop for cutting at Laurier MacDonald, May 20, 24, 25, 2022

## 6. New Business

### a) Project Partenariat CPMT- Hairdressing

Cynthia wrote a proposal for a project in the Hairdressing program, partnered with Commission des Partenariat du Marché du Travail (CPMT). The project was accepted, and a \$5000 grant was received to realize the project. The grant was used to purchase an *APM Pro 300* camera which is a professional microscope used for hair and scalp analysis. Cynthia and another teacher will attend the training on the camera. The teachers will share their knowledge with the team. This project will run into next year and will end in February 2023.

## 7. Reports

### a) Students

#### Hairdressing: Puneet Bhandal

- Skills for Life program has ended. The students received their certificates
- With the help of Cynthia, Puneet created a poster for the HD department informing that she is the GB representative.
- Puneet would like to look into organizing a one-day curly hair class/workshop. Claudine recommended reaching out to teachers Denise Hosni or Vanya De Andrade for some connections.

#### Esthetics and Hair Removal: Camille Jeanneau

- Students are loving the coffee machines that were installed
- Adult Learners' week was highly appreciated
- Would like to find a solution for static in the sheets and towels. The possibility of either Bounce sheets or purchasing wool antistatic balls was discussed. Pam explained that the use of fabric softeners has an effect on the towels' absorbency. Claudine will look into purchasing the antistatic balls.

### b) Parent

Viviane Schami: No report

### c) Industry

Carole St. Pierre:

- Carole has been giving conferences on How to Start a Business for CS La Prairie
- Carole's spa is in need of hairdressers. She requested recommendations for a new graduated student.

### d) Community

Linda Berardinucci:

- New optometrist opening in the village
- The outdoor market in Beaurepaire village will be opening soon, there are plans for a larger market this year

### e) Staff

#### Vanya De Andrade's report for PCC and Hairdressing:

Many activities have been planned by PCC.

- April 22, Earth Day activities
- May 2-8 is Mental Health week. The focus this year is *empathy*. Discussion activities will be centered around this theme.
- May 11 is National Demin day. By making a donation to the Cure Breast Cancer Foundation, students and staff can wear jeans for the day.

- May 17 is International Day Against Homophobia and Transphobia
- May 19 is the Montreal Children's Hospital Foundation Ball - Vanya will accompany a few students who will be doing light styling of hair for the volunteers attending the ball.
- June is Pride month. Activities are being planned.
- The PCC committee is also working on planning end of year activities.

#### **Karina Geoffroy's report for Esthetics:**

- Many activities were planned for the graduating March group (ES210310): visited Daniele Henkel to see and learn about different technologies, hosted a spa day at the centre, spent the day on April 6<sup>th</sup> at spa Le Finlandais. The March group is out on stage at the moment.
- August group (ES210803) received a training from Belmonda on CND Brisa Gel by their trainer Maryam. Videos were created from this event as part of ICT.
- October group (ES211012) took part in creative labs in the Cosmetic products competency, as part of project that Karina had submitted. This event had a positive impact on the students' retention of the concepts learned.

#### **Samar's report:**

- ICT Project
  - ICT Project Phase 3 ends on April 22, 2022. The team has created great instructional videos.
  - On February 7, Samar, with the support of Sadia and Claudine, presented during the LCEEQ Annual Conference on how the ICT project has changed the culture at GRBA.
  - On March 16, Sadia, with the support of Samar, presented during the RÉCIT Anglophone Community Expo how the ICT project promoted a safe environment where vulnerability led to learning, creation, sharing and collaboration.
  - On May 19, Samar, with the support of Karina, is going to present the ICT project and the lessons learned during the 2022 QACVE conference.
- Coaching Cycles are going well; the teachers expressed that they are beneficial.
- April 12-13-14, Samar attended the AQUOPS 40th Colloque.
- On April 20, two new hairdressing teachers received training on Schwarzkopf products.
- On April 21, Denise, Sadia and Samar are representing GRBA at the *Create Your Future* event at Place Cartier Adult Education Centre.
- Hooked on School Days went very well with the support and leadership of Vanya

#### **f) Commissioner**

Mike Besner: No report

#### **g) Director**

See Annex A

### **8. Educational Project**

#### **a) 2020-2021 Educational Project Report**

Claudine presented the Educational Project report. Members of council approved the project. The approved report will be sent to the School Board.

b) **Student Survey Report - Winter 2022**

Claudine presented the winter 2022 student survey report. 75% of the students partook in the survey. The results will help guide decisions for resources and priorities. In the future some of the questions will be adjusted.

**9. Field Trips:**

- o March 17<sup>th</sup>, 2022: March group, ES210310, went to Daniele Henkel. 12 students
- o April 6<sup>th</sup>, 2022: March group, ES210310, went to the Spa Finlandais. 12 students

**10. Other Business**

a) **Graduation**

will be held on Wednesday, June 15<sup>th</sup> at 5pm in the Beaconsfield High School auditorium.

GB members are invited to attend and will receive an invitation shortly.


b) **Next Governing Board meeting**

June 22<sup>nd</sup> at 3:45 in person. Hoping to plan a small get together after meeting.

**11. Adjournment**

Samar moved to adjourn.

Meeting was adjourned at 4:42pm

  
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Marilyn MacLean, Chairperson

  
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Claudine Turnbull, Centre Director

  
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Date



**Governing Board – April 20, 2022**  
**Director's Report**

As we move into spring the Centre is abuzz with activities. Caring Paws made a second visit to the centre in March. Students spent some time with two therapy dogs. The Positive Climate Committee is very active in organizing activities that involve all students. And, most recently we celebrated Adult Learners' week, which included a pasta lunch offered all students and a gala event to watch the YouTube video celebrating ten students from each Adult and Vocational Centre at LBPSB <https://youtu.be/YL14Q7jzGp8>. An Easter egg hunt ended the week with everyone going home with an umbrella because at GRBA *we have you covered*.

**Wellness Grant**

Through the \$5000 Wellness grant that we received from Monterege West Community Network, we were able to add positivity to the Centre with motivational quotes professionally painted on the walls.

**Mental Health Support**

Continuing Education is pleased to have Victoria Curl, Social Work Professional, join the team to offer support to Guidance Counsellors, administrators, teachers and professionals in all Adult and Vocational centres at LBPSB to help build capacity to support the mental health of our student population.

Victoria spent a few days at GRBA at the end of March, familiarizing herself with our centre team and our students. She worked with the GRBA team during our PED day on April 19 to help us better understand the Suicide Prevention Protocol and how best to support students in need.

**Programs**

- New Groups:
  - HD220307 - 16 students started the Hairdressing program - Orientation was on March 7
  - HR220315 - 10 students began the Hair Removal AVS on March 15
  - ES220407 - 16 students began the Esthetics program
- Groups completed:
  - Hairdressing group HD211027 finished stage on March 29<sup>th</sup>. 9 students completed the program.
  - HR211101 - 12 students successfully completed the Hair Removal attestation of vocational specialty on April 5<sup>th</sup>.
  - 12 students from the Esthetics group ES210310 headed out on stage on April 8<sup>th</sup>. They are set to complete the program on April 27.
- The 10 units' *Skills for Life* program finished in both groups (ES210803 & HD210907). The students received their certificates of completion. As the pilot groups, they were asked to complete a short survey. Data will be gathered, and ideas will be considered in order to make adjustments for upcoming groups.

**Outreach**

- Hairdressing teacher, Denise Hosni, Esthetics and Hair Removal Teacher, Sadia Haque, and Pedagogical Consultant, Samar Abboud, will be presenting at Place Cartier's "Create Your Future" event on April 21<sup>st</sup>.
- GRBA will have a booth at Salon International de la Femme at the Palais des Congrès on May 13<sup>th</sup>. Esthetics' teacher, Karina Geoffroy and Hairdressing teacher, Sylvie Lavigne will represent GRBA accompanied by selected students.

**Coffee Machines**

- Two coffee machines have been installed - one on each floor in the reception areas.
- GRBA will receive \$250 each year as incentive to house these machines. This money will go into the Students' Funds which is used for purchasing cafeteria cards, bus tickets, etc. for students in need. It can also be used to help finance holiday baskets and student activities.

**Student Visits**

- Guidance Counsellor, Nadia Laccitiello, continues to organize SFAD (Student For A Day) on selected Wednesdays. And twelve students and two teachers from PCHS' VEEP program (Vocational Exploration Education Program) toured the Centre on March 15.

**Centre Maintenance**

- All dryer ducts were cleaned on March 28
- Parking lot was cleaned of gravel over the long weekend
- The awnings in front of the building have been removed. They posed a danger as in the winter and spring months snow and ice would slide off and there was a risk that it would hurt someone. There is a future plan to have the front of the building cleaned and a safer awning installed over the front door.

**Professional Development**

- April 12-14, Samar attended AQUOPS (Association Québécoise des Utilisateurs d'Outils technologiques à des fins Pédagogiques et Sociales) in Quebec city
- April 19 PED Day, though disrupted by a power outage, Samar worked with teachers on the Exam Procedures in the morning and in the afternoon all teachers were presented the Suicide Prevention Protocol, had excellent discussions and worked on different scenarios. The Competency planning activity that was planned will be continued at another time.

Respectfully submitted by  
Claudine Turnbull  
Centre Director