

Gordon Robertson Beauty Academy Governing Board



LESTER B. PEARSON
Gordon Robertson Beauty Academy

Minutes of Meeting (On-line with Zoom) Wednesday, 21 April 2021, 3:45 p.m.

Present: Marilyn MacLean, Claudine Turnbull, Linda Berardinucci, Pamela Bachner, Mike Besner, Samar Abboud, Lucie Mercier, Cynthia Doucet, Karina Geoffroy, Stephanie Portelance, Reena Javier, Vanya De Andrade, Carole St-Pierre arrived at 4:26.

Regrets: Manon St-Onge

1. Call to Order

The meeting was called to order by Marilyn MacLean at 16h02.
Introduce new secretary Lucie Mercier

2. Approval of the agenda

Approved and moved by Linda Berardinucci, seconded by Cynthia Doucet
ADD to Business Arising:
a) Sock Drive Fundraiser

ADD to Other Business

- a) The Cure Foundation National Demin Day
- b) Graduation - Governing Board Award

3. Approval of the minutes of 24 February 2021

Approved by Vanya De Andrade, seconded by Pamela Bachner

4. Business arising from the minutes

Sock Drive Fundraiser

Will come to an end on Thursday 22 April. Teacher, Tina Mercuri thanks everyone who helped to make it a great success, helping two organizations: Dans La Rue and Accueil Bonneau. Donating 2\$ each pedicure offered along with the collection of the socks.

5. New Business

a) IAC Project – Connected by Curls

Intercultural Advisory Committee approved a project entitled “Connected by Curls” submitted by Hairdressing teacher, Denise Hosni. There is a grant of \$500 to realize this project.

A session will be organized to bring multi-ethnic students from within the centre together to share their stories. They will have a curl talk/care session, planned for May 13, 2021.

It will be broadcast live on Facebook.

b) Green Circle PPE Recycling Program

New Green Circle PPE program was explained.

Regular Green Circle boxes will no longer be accepted if they include gloves and masks. New program has a separate box exclusively for gloves and masks. \$67 pre-paid. Previously charged \$100 to recycle ALL materials. Green Circle has agreed to accept that the PPE boxes contain all materials. It is expected that it will cost more than we are presently paying.

Proposal: To replace all Green Circle boxes in the Esthetics classes for the PPE boxes, and add a PPE box for gloves and masks in each hairdressing salon.

Unanimously accepted.

GRBA will move forward with the new Green Circle program and evaluate the cost after a few months' implementation.

- c) Council of Commissioners resolution: "n" word
Resolution was adopted unanimously by the council of commissioners proclaiming that the "n" word must never be uttered within the confines of the LBPSB schools and centres considering that it is derogatory, denigrating, and harmful to the safety and well-being of the school board community. The resolution states that the LBPSB denounces racism and discrimination in all forms.
- d) Barbering AEP
GRBA is looking into the possibility of offering the AEP in Barbering. The possibility of an ASP is also being looked into. To offer an AEP a request needs to be made and then it is presented at the Montreal Regional Table to negotiate budgets. This is happening on April 26th for the 2021-2022 school year. A committee should be formed to look into what we would like to offer and how it can be implemented at GRBA.

6. Consultations

a) Governing Board Composition

The present Governing Board composition was reviewed.

Though there is a challenge to fill the parent positions, they are a required part of the GB composition. A letter goes out each year to recruit interested parents. To date, there has not been an interest.

Proposal: To add 1 non-teaching staff position, bringing the Governing Board member total to 13.

All in favor.

A request will be submitted to the Secretary General prior to the May 20, 2021 deadline.

7. Reports

a) Student

Reanna Javier (Esthetics): Students appreciate all of the activities during the Adult Learners' Week, and they are thanking the teachers, and everyone involved in this event. Students are showing concern regarding their diploma and how the hours are calculated. They are wondering if their diploma will be worth the same as the diplomas pre-Covid. Claudine Turnbull answered to this concern: Total hours remain the same, it is the end date that is delayed. There is more homework than there was prior to covid, complementing the on-line classes. In 2021-2022, the schedule will go back to 6-hour days.

Stephanie Portelance (Hairdressing): The program is good: students appreciate all the teacher's efforts with the online learning and in general. They are wondering if the attendance guidelines are still in place, along with the remediation plans since a lot of students are missing classes due to Covid related reasons. Claudine Turnbull confirmed that all attendance guidelines and plans for remediation remain in place. Students are advised to speak with their mentor if they have further questions or need more details about their specific situation.

Stephanie is wondering if there are new protocols for Covid, as she finds the application of the rules seem to be less strict. Claudine confirms that the protocols are still in place. The evolution of the rules is adapted to what works best for the students and what is more efficient in every case. Cynthia Doucet added that when mixing color, the teacher has to evaluate so the number of people permitted in the lab had to be modified. Now, two people are permitted in the lab at a time. Everyone agreed that the rules and protocols need to be reinforced.

b) Industry
No report.

c) Community
Linda Berardinucci: COVID times are difficult. Many customers are not comfortable. To show support, it is suggested that whenever possible, local businesses should be encouraged.

d) Staff
Cynthia Doucet: The Positive Climate Committee (PCC) is hard at work. The decision to keep the door downstairs decorated has been made. Hair will be changed according to different themes. Right now, it is flowers to celebrate the Spring.
Samar Abboud: An application was made to LCEEQ for a grant for part 3 of the ICT project.

e) Commissioner
Mike Besner had to leave at 4:30pm, therefore was not present to give his report. Prior to leaving he had indicated not having anything to add since the last meeting.

f) Director
See Annex 1
Stephanie Portelance asked questions about the space in the hairdressing salons when installing the plexiglass between every chair. Claudine explained.

8. Educational Project

- The Educational Project committee met on March 16.
- The survey to gather data from the students regarding their sense of feeling safe and sense of belonging is being finalized and is in the validation stage.
- An *Activities Register* has been created. This will serve to gather data regarding enrichment activities that are happening in the groups. The link to the register has been shared with teachers. It is now a standing item on the department meeting agendas to ensure that all enrichment activities are recorded. This will serve as data collection.
- *Gratitude Mondays*: Initiative to respond to the objective of promoting a healthy lifestyle and encouraging students' sense of belonging and positivity was presented to teachers at the staff meeting on March 23rd. The Gratitude Mondays' activity was launched Centre-wide on April 12th.
- Next Educational Project committee meeting date is scheduled for May 5, 2021.

9. Field Trips

None

10. Other Business

a) The Cure Foundation National Demin Day

Each year, GRBA has supported The Cure Foundation Denim Day campaign. On May 11th, 2021, the Cure Foundation is celebrating the 25th edition of the National Denim Day.

Proposal: That Gordon Robertson supports this cause again this year.
Accepted unanimously.

b) Graduation - Governing Board Award

Each year at graduation a Governing Board Award is awarded to a student who has made sacrifices to come to school, has shown determination and perseverance and an ability to adapt. Along with a certificate, a \$100 cheque is given.

The request to Governing Board is that this award is offered again this year.
Moved to approve by Marilyn MacLean, all in favor.

11. Adjournment

Time: 5:09 P.M. by Karina Geoffroy, seconded by Linda Berardinucci.

Next meeting: Wednesday, June 16, 2021



Marilyn MacLean, Chairperson



Claudine Turnbull, Centre Director

/lm

Annex 1

Governing Board – April 21, 2021
Director's Report



LESTER B. PEARSON
 GordonRobertsonBeautyAcademy

Along with the third wave of COVID-19 comes increased anxiety and stress among our staff and students. We are all handling this by supporting one another and doing so with courage and grace. It continues to be my honour to lead such an incredible team of dedicated teachers and staff. We are encouraged that all employees can now make appointments to receive the first dose of a vaccine for COVID-19. Many have already done so receiving their appointment for a second dose in early August. This is a step toward seeing the light at the end of this long and winding tunnel.

As we are in the final months of the 2020-2021 school year, we are hopeful that we will be able to continue without interruption, moving forward in all of our programs and welcoming new groups.

We are now planning ahead to the 2021-2022 school year, when classes will return to a regular, full-time, schedule of three-hour blocks from 8:30AM to 3:30PM. Following the July shutdown, we are encouraged that most of the Centre's population should have received, minimally, their first dose of the vaccine and we will be in a safer and much more stable environment.

Events/Activities

- Staff Appreciation Week was celebrated Feb 15 to 19 – All staff received gift bags, including fuzzy socks and a warm blanket. All LBPSB employees were offered a variety of wellness classes throughout the week.
- March 11 the Centre observed a moment of silence to honour and remember all of those who lost their lives to COVID-19 and to the families who are struggling.
- April 1st, staff received easter chocolates organized by the Social Committee
- Adult Learners' Week - April 12 to 16, 2021.
 - The traditional Thumb Print mural was done, a "loot-bag" which included small gift items and *motivational* Skittles was distributed to all students, a GRBA shirt was given to each student and staff member.
 - The School Board celebration was diffused LIVE on YouTube on April 15 at 4PM: <https://youtu.be/OIBbIGbCwq4> A small gathering was held at GRBA for the nominees. Six students were able to attend along with a couple of teachers to view the presentation together and receive their certificates and gifts which included a chocolate "bomb", mug, and gift certificate for a \$20 service at GBRA.
- The Grad committee is working hard to organize the "Drive-by" graduation to be held on June 15. Esthetics & Hair Removal ceremony will begin at 4PM and Hairdressing will begin at 6:30PM. Invitations for the grad went out on Friday April 16 requesting responses before May 14.
- The August Hairdressing group were treated to a special "Gala farewell" on their last day, today, April 21. These students showed true grit and determination in persevering and completing their program.
- Student for a Day / Centre visits – Guidance counsellor, Lana Karabachian continues to organize centre visits with interested high school students in our system. Two students from Westwood senior visited today, April 21 and were witness to the hairdressing celebration.
- Thank you to Vanya De Andrade for organizing this special event and to all team for participating. The positive vibe and excitement was felt throughout the centre, serving to motivate the students in other groups.

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Centre Improvements

- Facial shields are now on all beds in rooms 218 A & B and 220 A.
- All chairs in salons were repaired. We are in the process of removing the rust from the bases and looking into the possibility of rustproofing/painting them.
- New trays have replaced all of the black trolleys in salons II & III.
- 18 acrylic dividers have been added to the salons. There are now 8 dividers in each salon.
- Counter in facial room #218 was repaired
- Dryer ducts were cleaned on April 9
- New signs replaced the old ones in the Student and Client parking lots. A sign has been added to the staff parking lot on Beaconsfield Court.

Programs:

- March 10 a new Esthetics group began with 14 students
- March 25 a new Hairdressing group began with 15 students
- March 25, 15 students from the August Esthetics group (ES190822) successfully completed their program
- On April 21, 12 students from the August Hairdressing group (HD190822) successfully completed their program.
- New groups scheduled to begin: Hairdressing: June 1st and Hair Removal: June 2nd.

Professional Improvement

- The *Energia* Wellness Program with Dr. Georges Sabongui is available for free to all staff. Many have followed the program, and all are encouraged to do so. Modules are available until June 16, 2021
- Esthetics' teacher, Sadia Haque was chosen at random from among all those from the School Board who are in the process of completing the *Energia* program, to receive a "mental health" day off.
- Vanya attended a workshop held by the Centre of Expertise: Master the Art of Beard Design, Feb 12.
- Feb 15 PED day: Dr Georges Sabongui – Making the Unmanageable Manageable (*Energia* program was made available to all)
- LBPSB Equity and Inclusivity workshops for administrators:
 - Feb 19 & April 9: All administrators at LBPSB attended the 2nd and 3rd sessions of a series of mandatory workshops on Unconscious Bias with Delia Noel
- On March 23, staff received 45-minute Wellness workshop offered by the Centre of Excellence for Mental Health. There was second, 90-minute follow-up workshop on April 20th.
- April 6 PED Day – Samar facilitated the Zoom PED day discussing the new Teacher Framework of Professional Competencies. Many great pedagogical discussions were had.

Respectfully submitted by:
 Claudine Turnbull,
 Centre Director