

**Gordon Robertson Beauty Academy
Governing Board
Minutes of Meeting
Tuesday, February 25, 2020**

Present: Claudine Turnbull, Meagan Peladeau, Marilyn MacLean, Cynthia Doucet, Fatima Zayat, Manon St-Onge, Karina Geoffroy, Vanya De Andrade, Pamela Bachner, Eric Bender, Jessica Alley, Samar Abboud, Carole St-Pierre

Regrets: None

1. Call to Order:

The meeting was called to order by Marilyn MacLean at 3:45.
Marilyn welcomed Lindsay Hill, a student from the University of Sherbrook, as an observer.
Marilyn also welcomed new Hairdressing student rep, Jessica Alley.

2. Approval of the Agenda:

An item was added to the Agenda under Varia: McGill University Health Care Survey.
Moved by: Vanya De Andrade.

3. Approval of the minutes of 17 December 2019

Moved by: Karina Geoffroy.

4. Business arising from the minutes:

A) NTIC Allocation-Measure 50766

The NTIC Allocation purchases to date include:

- Plotter printer for posters
- Apple TV for ICT video project
- Replacement printer

The planned purchases for the equipment for the multi-media conference room include:

- Smart T.V.
- Computers and large flat screens for group working stations
- Wiring

B) Rental Request

After consulting with the School Board, it was determined that the daytime rental request is far more complicated than expected and has, therefore, been put on hold for now.

5. New Business:

A) Intercultural project with BHS and Beurling Academy

GRBA was approached by Intercultural Project committee member and BHS Vice Principle, Natasha Mentore, to organize a workshop on March 18 in the morning. BHS and Beurling Academy will each send 10 students to join the Centre to participate in the *Best Care for Black Hair* workshop. Denise Hosni and the May Hairdressing group will animate activities and everyone will learn from one-another through sharing their hair stories.

B) Doing is Believing Tour

GRBA will receive 249 grade 7 students from BHS, McDonald High School, and Westwood Jr for the Doing is Believing Tour on March 19 & 20. Vanya De Andrade is heading the organization of these days for the students, with Esthetics activities being

overseen by Karina Geoffroy. All students will go home with a small gift, a letter to their parents, along with a service pamphlet and a gift certificate for \$20 for a service.

C) Criteria for Centre Director

The 2019-2020 Staffing Criteria for Centre Director was reviewed and modified by the Governing Board members. Changes were made to create the 2020-2021 Staffing Criteria for Centre Director. It was approved unanimously and will be sent to Genevieve Dugré, Secretary General, by the February 28, 2020 deadline.

6. Reports:

A) Students

Esthetics / Hair Removal, Fatima Zayat:

Student concerns / Requests:

- Cafeteria overcrowded.
 - Response: Room 233 is opened at lunchtime for extra space.
- Study room at lunch hour.
 - Response: Administration will look into the possibility of making a study room accessible during lunch.
- Parking: difficulties during winter; people not parking properly; less spaces available.
 - Response: Students are obliged to park in the student parking. Given that snow may reduce the number of spaces, if there is no space available, students may park in the client parking, however, they must advise reception.
- Student exchanges between Hairdressing and Esthetics with a goal of students better understanding the different programs, and improved communication.
 - Response: Given the complexity of the request, Fatima was advised to make an appointment with Administration to discuss the request and possibilities.

Hairdressing, Jessica Alley:

- No report.

B) Staff

There are 30 students and 4 teachers who will be leaving for New York from March 7 – 10. Their fundraising efforts have raised \$2007 so far, and they will continue to fundraise by raffling off Mr. Puff gift certificates and a Hairdressing chair that was donated by the school.

Samar Abboud informed the Governing Board members of the progress of the ICT project. They will be ending in April and sending all information to the LCEEQ by May.

The Teachers Handbook committee has begun writing the New Teachers Handbook.

C) Commissioner

Please see the attached Commissioner's Report along with the February Council meeting report.

D) Industry

Carole St-Pierre reported on the 2020 spa trends that include:

- Waterless treatments
- Personalization vs Service standards- Tailoring packages to clients

- Luminal Therapy Bluetooth device – Working with brain waves to help destress
- Biodynamic products
- Crystals and Gems – Helping to balance the dynamic of the body
- Happiness

Manon St-Onge reported that Devacurl is currently working on their product after complaints were made, and will keep everyone updated on the situation.

E) Director

Please see the attached Director's Report.

7. Educational Project

A) Presentation and approval of Educational Project Report

The Educational Project report was presented to the members of the Governing Board. On a motion by Carole St-Pierre, seconded by Samar Abboud, the Educational Project report was approved unanimously.

8. Consultations

A) Budget Consultation Plan 2020 – 2021

- **Budget priority questions**

The Budget Consultation document was reviewed by the Governing Board and appendix C was completed with input from members. Upon completion, the Resolution was read. It will be sent to Mme. Dugré before the March 31, 2020 deadline.

9. Field Trip

The list of daytime field trips was presented.

10. Varia

A) McGill University Health Care Survey

McGill University invited GRBA to participate in a survey regarding the diagnoses and treatment of occupational irritant or allergic contact dermatitis (occupation eczema) in Hairdressers. A few teachers at the Centre were asked to fill out the survey and return it to McGill.

11. Adjournment

Moved by: Pamela Bachner

Time: 5:27

Next Meeting: Wednesday, April 15, 2020



 Marilyn MacLean, Chairperson



 Claudine Turnbull, Director