



LESTER B. PEARSON  
Gordon Robertson Beauty Academy

**Gordon Robertson Beauty Academy  
Governing Board  
Minutes of Meeting  
Tuesday, November 19, 2019**

Present: Vanya De Andrade, Claudine Turnbull, Meagan Peladeau, Pamela Bachner, Marilyn MacLean, Carole St-Pierre, Samar Abboud, Cynthia Doucet, Alicia Guaiani,

Regrets: Fatima Zayat, Karina Geoffroy, Manon St-Onge, Eric Bender

**1. Call to Order:**

The meeting was called to order by Marilyn MacLean at 3:52

**2. Approval of the Agenda:**

Moved by: Samar Abboud

**3. Approval of the minutes of 17 September 2019**

Moved by: Carole St-Pierre

**4. Business arising from the minutes:**

**A) Construction: Back Parking Lot and Side Door Ramp**

Construction has been completed. The additional parking in the back has been great for liberating spots for clients in the front. The ramp has been completed as well, although the centre is looking into a few modifications for it.

**B) Information Sessions**

There have been two information sessions held so far on October 29 (Esthetics) and 30 (Hairdressing), filling up the Esthetics November group. The next information sessions will be held on November 21 and 22. Eventually, they will become obligatory for future students to attend before registering.

**C) Yoga for Staff and Students**

Yoga classes are coming to an end on November 28. There was a two-week delay in starting, and attendance has been low, however there are two dedicated students who have benefitted from the classes on a regular basis. The Centre is hoping to get it going again in the new year.

**D) Pop Ed Courses**

The Centre was trying to run two popular education classes, Basic Manicure, which unfortunately did not run due to low enrollment, and Basic Makeup which brought in 12 students and is going very well. An Advanced Makeup course is being planned for the new year.

**E) Student Bathrooms / Ashtray**

The student bathroom that had been closed due to continual blocking was reopened after an air hand dryer was installed, however the toilets are still being blocked, so has been closed again.

The ashtray for outside has been ordered and we are awaiting delivery.

## 5. New Business:

### A) 2020-2021 Calendar

The 2020-2021 Calendar was presented.

On a motion by Vanya De Andrade, seconded by Cynthia Doucet the 2020-2021 calendar was approved unanimously.

### B) Governing Board Operating Funds

The 2019-2020 Governing Board Operating Funds were presented.

On a motion by Vanya De Andrade, seconded by Samar Abboud, the 2019-2020 Governing Board Operating Funds were approved and adopted unanimously.

### C) NTIC Allocation – Measure 50766

An amount of \$29 382 was allocated to update and repair IT equipment. The director is working with the IT department, as well as the Pedagogical Consultant, Samar Abboud, on a plan to create a collaborative workspace that may include a plotter printer, new POV glasses, among other technology aimed at helping teachers.

### D) Student Survey, University of Sherbrooke

The University of Sherbrooke created a survey to gather data regarding students socio economical background and demographics. Much of the English sector did not participate, however the Centre felt it was important to be included in the data collection. The Centre will also receive its own statistics. A representative from the University administered the survey on November 21, with help from hairdressing teacher, Martine Gaudreau, and Ped Consultant, Samar Abboud.

## 6. Reports:

### A. Students

Alicia Guaiani reported that the hairdressing students really appreciated the flow and merging of the classes. She also reported that the students would like more recycling bins in each classroom. They are asking for benches to replace the bicycles, and that a list of products that are available be created. The students would like to see more hours in cutting class, and asked if the heat could be turned up in the rooms.

### B. Staff

Vanya De Andrade reported that the New York trip is going well. There are 27 students signed up so far. The committee and students have been fundraising in order to bring down the cost. Fundraising events have included a silent auction, raising over \$700.

Denise Hosni has become a certified Devacurl coach and gave the teachers a lesson and demo on the Devacurl products.

La Biothétique offered free courses to the hairdressing teachers, which included cutting and colours classes.

The Esthetics teachers went for training at Dermalogica on November 13.

### C. Commissioner

Please see the attached Commissioner's Report.

### D. Industry

Carole St-Pierre questioned if the stage dates for November could be moved, as it is the quietest part of the year in the salons, and she doesn't feel the students get enough out of their experience. A discussion was held. This request will need to be looked into further.

Carole also suggested that the students be trained on diverse laser machines. A discussion followed. It was determined that this would incur a significant financial burden on the Centre which would not be covered by the Ministry, and the Centre's budget will not allow for it at this time.

**E. Director**

Please see the attached Director's Report.

**7. Educational Project**

The Educational Project committee met on November 12 to discuss the strategies (actions taken) to date. They will meet again on December 18 to begin creating questions for a student survey to gather data regarding the objectives that focus on students' sense of wellness and belonging. The survey will be completed by the end of the year. It will be ready to administer in 2020-2021.

The Positive Climate Committee has been organizing fun activities to encourage the student's wellness.

Samar Abboud has been offering after school trainings session to encourage the use of technology, responding to Orientation 1.3.

**8. Consultations**

**A) Policy for the Rental of Facilities**

No comments were made on the Policy itself, however it was suggested that the Centre should be able to set a price for rental of it's own spaces.

**9. Events**

**A) Open House**

Open House will take place on November 20 from 2 – 8 p.m. Many clients are booked in the evening which will create a great atmosphere for visitors and an opportunity to see the students in action.

**10. Field Trip**

The list of daytime field trips was presented.

**11. Other Business**

**A) JAC Sponsorship Request**

John Abbott Colleges Arts and Literature program is holding an event on November 28 at 5:30 p.m. to showcase their student's projects. They asked the Centre to donate an award that they could present to the winning group. This request was met with approval. A gift basket of products, including a gift certificate for services will be donated.

**12. Adjournment**

Moved by: Pamela Bachner

Time: 4:55

Next Meeting: December 17, 2019

  
Marilyn MacLean, Chairperson

  
Claudine Turnbull, Director

